

## CABINET MINUTES

Kalamazoo Valley Community College

# Office of President

**To:** Cabinet, Archives  
**From:** Patricia Niewoonder  
**Subject:** Minutes of June 12, 2007 Cabinet Meeting  
**Date:** June 12, 2007

**Members Present:** Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Kocher, Niewoonder, Schlack and Woods

### TBO Discussion

- a. Personnel items:
  - o Reported that the Leadership Team has reviewed profiles for a couple of open positions.
- b. Reality Check:
  - o Shared a couple of reality check items.
- c. A couple of Kudos! were shared.
- d. Other TBO Items – No additional items mentioned.

### Approval of Minutes

The minutes of the June 5, 2007 meeting were approved as submitted.

### Other

- Reminded the Cabinet members to review the memo regarding year-end clean-up in preparation for the annual audit.
- Heard an update on changes in state funding for this year – the reduction in the MSPERS rate and the executive order are moving forward. Proposals are under consideration for a 6% luxury tax, an increase in the income tax, and a new service tax. Agreed that this topic will be part of the discussion at next week's planning meeting.
- Heard a brief review of tuition rates for other community colleges in the state.
- Reviewed the cohort rates for the honors program – the persistence/graduation rates are above the general student population but the overall initial enrollment seem to be declining. A question was raised as to when the scholarships for the students in the program are paid by the college.
- Reported on changes in staffing assignments for two individuals at the Arcadia Commons Campus.
- Mentioned that folks in Allegan County are interested in researching the possibility of establishing of a middle college.

- For information purposes, the revised charge for IDAC was shared and will also be shared with the faculty.
- Noted that several Cabinet members will be attending presentations by Sir Ken Robinson scheduled for Wednesday, June 20 – his visit is being hosted by K/RESA and other local organizations. A copy of his book, “Out of Our Minds,” will be ordered.

### **Other Discussion Items**

- **I.T. Queue**
  - An updated list of projects in the I.T. queue was distributed – the list includes projects currently being worked on and a prioritization of projects not started yet. The Cabinet members were asked to review the list in terms of whether or not some of the current projects should be pushed back or pending projects moved forward. The list will be reviewed again at next week’s Cabinet meeting.
- **Travel** – the following travel item was reported for the record:
  - Reported that Roxanne Bengelink and Mary Martin attended the IAAP meeting in Kalamazoo on May 18.
- **Grants** – None presented.

### **Next Meeting**

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| <b>REMINDER: The Cabinet Planning meeting is scheduled for Monday, June 18, 2007 at 8 a.m. Anna Whitten Hall – Board Room.</b> |
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